



NO STRESS TAX PREP CHECKLIST



CPA COLLECTIVE
INFORMATIONAL GUIDE



Getting organized before meeting with your CPA can save you time and money. Here's what you'll need...

INCOME

- W-2's
- 1099-MISC or 1099-NEC for work performed as a contractor, rents, or royalties
- 1099-INT for interest income received
- 1099-DIV for dividend income received
- 1099-B or Consolidated 1099 statement for investment income
- 1099-G for tax refunds and unemployment income
- 1099-SSA for social security income
- 1099-R for retirement distributions
- K-1's from partnerships or s corporations you own
- Business or farm income and expenses
- Rental income and expenses
- Gambling winnings

ADJUSTMENTS

- 1098-E for student loan interest
- 1099-T for tuition expenses
- Health Savings Account (HSA) contributions
- Moving expenses
- Health insurance premiums for self-employed taxpayers
- Retirement contributions
- Educator expenses

DEDUCTIONS & CREDITS

- Medical and dental expenses
- State and local taxes
- Real estate taxes
- Vehicle taxes
- 1098's for mortgage interest
- Deductible points and mortgage insurance premiums
- Investment interest expense
- Charitable contributions (cash and non-cash)
- Home office expenses (rent, insurance, utilities, parking, repairs, etc.)
- Business vehicle expenses (lease payments, gas, repairs, insurance, etc.)
- Solar and other energy efficient improvements
- Child and dependent care expenses

OTHER

- Estimated taxes
- Extension payments
- SSN and birthdate of new dependents
- Foreign bank account information
- Stock option exercises
- Major purchases or sales (house, car, etc.)
- New business ventures
- Health care coverage
- Gifts in excess of annual exclusion (\$16,000 for 2022)
- IRS Notice 1444 regarding Economic Impact Payment received

